

Regular Meeting of the Olds, Iowa City Council  
October 7<sup>th</sup>, 2020

Mayor Raymond Meth called the meeting to order at the Olds City Hall at 6:30 p.m. with council members Theresa Willey, Ben Fear, Jason Waterhouse, Candice Curry and Fred Roth. Absent: None. Others present: Russell Conrad, Brittany Davis, Timothy Faller, Jim Warner and Wesley Barton Construction, Inc.

Motion by Roth, seconded by Waterhouse to approve the agenda, the minutes of the meeting of September 2<sup>nd</sup>, 2020, the Treasurer's report for the month of September 2020 and the following list of bills. Carried.

WATER FUND:

Russell Conrad (wages, water turn on)-----	688.91
Mark Willey (wages, mileage)-----	157.88
Brittany Davis (wages, office supplies)---	375.55
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Fred Roth (per diem)-----	41.56
Jason Waterhouse (per diem)-----	41.56
Ben Fear (per diem)-----	41.56
Theresa Willey (per diem)-----	41.56
Internal Revenue Service (social security, medicare, federal withholding)-----	265.49
IPERS(IPERS)-----	228.69
Alliant Energy(electricity)-----	28.61
Farmers & Merchants(internet)-----	44.28
Rathbun Regional Water Assoc.(water)-----	1,878.00
Treasurer-State of IA(withholding)-----	126.00
Treasurer-State of IA(sales tax)-----	1,154.39
RVS Software(pastdue notice cards)-----	171.99
Hygienic Laboratory (testing water)-----	13.00
Melvin Tweedy(deposit refund)-----	75.00
Michelle Graffam(deposit refund)-----	75.00
Donnie Rook(deposit refund)-----	36.54
Total-----\$	5,621.72

CITY FUND:

Olds Fire Department(fire protection)----\$	680.00
WEMIGA(garbage collections)-----	1,896.70
Brittany Davis(wages, supplies, postage)---	387.67
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Fred Roth (per diem)-----	41.56
Jason Waterhouse (per diem)-----	41.56
Ben Fear (per diem)-----	41.56
Theresa Willey (per diem)-----	41.56
Timothy Faller(wages)-----	170.40
Internal Revenue Service(social security, medicare, federal withholding)-----	149.14
IPERS(IPERS)-----	114.71
Alliant Energy(electricity)-----	642.75
Windstream(telephone)-----	68.17

Treasurer-State of IA(withholding)-----	60.00
Cobb Oil Co. Inc.(fuel for mowing)-----	52.30
Banner Auto(padlock)-----	11.59
Reynolds Roth(lights for city sign)-----	689.45
Fred Roth(painting city sign)-----	800.00
The Winfield Beacon(publishing)-----	34.21
Whitfield & Eddy (legal services)-----	592.00
Lorri Conrad (cleaning city hall)-----	30.00
Total-----	<u>6,681.48</u>

Sewer Fund:

Russell Conrad(wages, fittings)-----	\$ 555.98
Brittany Davis(wages,office supplies)-----	376.15
Mark Willey(wages)-----	129.08
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Fred Roth (per diem)-----	41.56
Jason Waterhouse (per diem)-----	41.56
Ben Fear (per diem)-----	41.56
Theresa Willey (per diem)-----	41.56
Internal Revenue Service(social security, medicare, federal withholding)-----	230.73
IPERS(IPERS)-----	217.37
Alliant Energy(electricity)-----	18.52
Treasurer-State of IA(withholding)-----	114.00
Treasurer-State of IA(sales tax)-----	133.49
Melvin Tweedy(deposit refund)-----	75.00
Donni Rook(deposit refund)-----	45.50
Total-----	<u>2,198.21</u>

Total receipts for the month of September 2020 were: City Funds \$11,351.19; Water Funds \$6,187.18; Sewer Funds \$3,506.49.

Russell reported the unaccounted for water was at 8% this month.

Russell noted that Devin Hudson's water is still shut off. The council is still discussing what to do with the past due amount on this account.

Russell reported that he replaced Shannon Garnsey's water meter on 9/16/20, and moved Trevor Godsey's water meter on 10/1/20. Russell stated that McCoy's are supposed to straighten the curb box at the old School House so he can make sure the water is completely shut off.

Russell reported that Mark read the meters on the 21<sup>st</sup>, and Mark delivered water and sewer samples to the lab on the 17<sup>th</sup>.

Russell stated that Cory Reusch at 101 South Smith Street has installed their fence. Brittany will send a letter to them to move the water meter to the outside of the fence.

Russell ordered a new flush hydrant on 9/22/20 for Swedesburg. It will be shipped to McCoy's. The cost for the hydrant is \$800 plus freight charges.

Russell stated he attended both online classes for the sewer department this past month. He stated that these two classes will meet the requirements for Russell to renew his waste water certificate, but he is 1 CEU short for the water distribution. He stated that after taking

these online classes we should start thinking about replacing his computer. Several of the features he needs we do not have on his current computer.

Russell stated that the pre-draw samples (CBOD and TSS) were taken 9/17/20. Russell reported that the TSS was at 150 and should be less than 120. Russell notified the DNR about these sample results. Discharge was started 10/2/20. The three day samples were taken 10/5/20. The next set of samples will need to be taken 10/12/20. The final samples (CBOD, TSS, Ammonia and E. coli) will be due on 10/19/20. Discharge will be completed no more than 5 days after the final samples are taken.

Jim Warner attended the meeting to discuss infiltration. He stated that Warner Engineering has made it through all of our video of our sewer lines. Jim stated it is quite clear there is additional water going into our sewer lines that shouldn't be. He stated it is mostly on the West end of town. He stated there was a pinkish color in our lines, he was unsure of what that was, but was definitely not sewer water. Jim suggested we do some smoke testing to figure out where exactly the excess water is coming from. He stated there is a Facility Process Work Request you can request through the DNR. The DNR will give you the last three years' worth of information on our sewer system. The DNR will assign us a Project Manager to help us with this. We can also apply for loans through the DNR that are state revolving funds. The DNR also has a Planning and Design Loan that can help us pay for our smoke tests and the video footage. These loans are 0% for three years. Brittany will contact the DNR for more information on these.

The council discussed increasing the sewer rates. Russell brought a break-down of how many gallons the average household uses per month. We will need to raise the minimum and the extra charge for over 3,000 gallons. Brittany will make a spreadsheet with different rate increase options and present to the council at our next regular council meeting.

Kat Zelgen is interested in job shadowing Russell to get her license for lagoon management. The council all discussed this and they all agree this is a really bad time to be job shadowing Russell, since he is trying to train a new employee, and we are trying to get our lagoon in compliance with the DNR. Brittany will contact Kat and let her know.

Motion by Waterhouse, seconded by Willey to approve Resolution number 2020-4 entitled "Proposing Sale of Real Property". AYE: Fear, Curry, Waterhouse, Roth, Willey. NAY: None. Motion Carried.

Fred Roth presented the council will three bids for the street/curb repair along Main Street's business section. Greg Bruty Construction \$49,100, Rodney Chrisinger \$49,942.69, and Wesley Barton Construction \$56,657. Wesley Barton Construction was there to review their bid with the council. He stated that his bid is good through the spring of 2021. The council is all in agreement that we need to get the curb and the street repair completed. The council all thinks we should contact the businesses along Main Street and see if they would want to replace their sidewalks at the same time the curb and street gets repaired. We will discuss this again at our next regular scheduled council meeting in November.

203 E School Avenue needs a lot of attention. The council looked into getting someone to inspect the property, but the county said you would have to go through your city attorney to get this done. The council

thinks we should send a letter to the owners stating what needs to be fixed/completed in order to be cleared of any public nuisance. They are as follows: Sewer pipe needs to be fixed, the Tyvek showing on the West end of the house needs to be sided, the appliances and the junk laying around in the yard needs to be taken care of, the overgrown weeds on the North and East side of the house needs to be cut down and the front porch that is falling off the house needs to be fixed. Brittany will send a letter to the homeowners.

Motion by Waterhouse, seconded by Fear to purchase the BG50 Leaf Blower for \$129.95. Carried.

Motion by Curry, seconded by Willey to set the date for burning leaves from October 15<sup>th</sup> to December 1<sup>st</sup>. Motion Carried.

The Council discussed the best way to do Halloween Trick-or-Treat this year. The council decided to have Trick-or-Treat at your own risk. Brittany will put a sign up at City Hall and the Post office stating that if you wish to participate in Trick-or-Treat this year to leave your light on between the hours of 5-7 on October 31<sup>st</sup>, 2020.

Enhance Henry County is doing their annual grants again this year. Brittany will be applying for new picnic tables for the south shelter at the city park. These will be the heavy duty green picnic tables. This grant application is due October 31<sup>st</sup>.

It was brought to the council's attention that the tree limbs are hanging over the stop sign on 3<sup>rd</sup> Avenue and White Street and also on 3<sup>rd</sup> Avenue and Adams Street. Tim Faller will take a look at these and see if he can't get the tree limbs trimmed up. If he cannot Brittany will send a letter to the homeowners.

Tim Faller took the trash cans along Main Street down. He is going to paint them all green.

Brittany stated she sent flowers for the passing of Greg Rich. The council agreed to reimburse for the flowers.

It is getting close to Christmas time already. We need to contact an electrician to take a look at the poles we are planning on putting our new Christmas Wreaths on. We need to make sure the plug-ins are all working. We will contact Troy Graber about getting this on his list to do.

Tim Faller stated that the shack behind the pump shed is in bad shape. The door to this shack is also in really bad shape.

It was stated that the burn pile needs to be pushed together and burned at some point.

Phil McCormick spoke with the Henry County Sheriff's Department about enforcing our city ordinances. The Henry county Sheriff's office stated they will only cover criminal activity within the city limits for now. They are not interested in having a contract with us at this time.

The next regular meeting is set for Wednesday November 4<sup>th</sup>, 2020 at the Olds City Hall at 6:30 P.M.

Motion by Waterhouse, seconded by Roth the meeting be adjourned. Carried.

Brittany Davis  
Olds City Clerk