

Regular Meeting of the Olds, Iowa City Council  
August 3<sup>rd</sup>, 2022

Mayor Jason Waterhouse called the meeting to order at the Olds City Hall at 6:30 p.m. with council members Ben Fear, Candice Curry, Tim Breuer, Fred Roth and Theresa Willey. Absent: None. Others present: Russell Conrad and Brittany Davis.

Motion by Fear, seconded by Roth to approve the agenda, the minutes of the meeting July 6<sup>th</sup>, 2022, the Treasurer's report for the month of July 2022 and the following list of bills. Carried.

WATER FUND:

Russell Conrad (wages, water turn on)----\$	649.83
Doug Egbert(wages)-----	129.08
Brittany Davis (wages, office supplies)---	378.14
Internal Revenue Service (social security, medicare, federal withholding)-----	331.56
IPERS(IPERS)-----	207.17
Alliant Energy(electricity)-----	28.67
Rathbun Regional Water Assoc.(water)-----	1,966.80
Iowa One Call(notification services)-----	9.00
Farmers & Merchants(internet)-----	131.94
RVS Software(billing cards)-----	133.13
State Hygienic Lab(testing water)-----	20.50
Iowa Dept. of Natural Resources (water supply fee)-----	25.00
Post Office(stamps)-----	176.00
Total-----\$	<u>4,186.82</u>

CITY FUND:

Olds Fire Dept (fire protection)-----	680.00
WEMIGA (garbage collection)-----	2,081.62
Brittany Davis(wages,supplies, postage, Swings for park)-----	763.12
Timothy Faller(wages)-----	236.66
Internal Revenue Service(social security, medicare, federal withholding)-----	256.91
IPERS(IPERS)-----	119.75
Alliant Energy(electricity)-----	689.88
Windstream(telephone)-----	69.05
Winfield Beacon(publishing)-----	141.10
WMPF Group, LLC(publishing)-----	247.25
Banner Auto(supplies)-----	6.18
Cobb Oil Co., LLC(fuel for mowing)-----	51.53
S.E.I.R.P.C.(dues)-----	438.00
Total-----\$	<u>5,781.05</u>

Sewer Fund:

Russell Conrad(wages)-----\$	371.46
Brittany Davis(wages,office supplies)-----	377.30
Doug Egbert(wages)-----	129.08

Internal Revenue Service(social security, medicare, federal withholding)-----	296.80
IPERS(IPERS)-----	176.58
Alliant Energy(electricity)-----	26.90
State Hygienic Lab(testing sewage)-----	20.00
Iowa Dept. of Natural Resources (NPDES Permit Renewal)-----	<u>210.00</u>
Total-----\$	1,608.12

Total receipts for the month of July 2022 were: City Funds \$6,416.26; Water Funds \$6,412.49; Sewer Funds \$3,946.63.

Russell Conrad reported that the unaccounted for water usage was at 15.49% this month. Russell reviewed the late payments with the council. Russell believes that there may be a few water meters that need to be changed out. He will keep an eye on them this month and make his final decision. Russell stated there is still the water leak behind McCoy's, but the water has been shut off for now. Russell reported that Doug read the meters this month, and Tim Faller delivered samples to the lab. Russell discussed what the plan is to move forward on getting all the water meters replaced and updated so that we can read the meters electronically. The council discussed this last month and decided that we would go ahead and order the meters at this time. We will get all of the new water meters installed and then start getting them where we can read them electronically. Russell stated that the fire hydrants were flushed on 6/3/22. There were three that seem to have leaks. We will get quotes on these and go from there. Russell stated he will be gone for a few days this month and that Doug will be filling in for him.

Russell stated that he is continuing to put two bags of enzymes into the city sewer system each month. Russell reviewed the monthly DNR report with the council.

Brittany gave the update on the NPDES Compliance. Brittany filed the annual update report with the DNR. It stated that we are still in the investigation portion of our process and that we are currently waiting for more video of the sewer lines in town. We will give more updates at our next meeting.

The swings were ordered and delivered this past month for the Lyle Conrad Memorial Project. The red seat is a little bit different then the blue and green seat. Brittany will email School Fix and see if they can send a replacement seat. We now need to see what we should do with the old swing set. The council discussed and are wanting to put up a grilling station there. Brittany will look at the prices for these.

The council reviewed all of the City Clerk applications and discussed each of the three interviews.

Motion by Bruer, seconded by Roth to offer Beverly Conrad the City Clerk and Treasurer position for \$900 a month (\$300 from each fund). Carried.

Motion by Curry, seconded by Bruer to change the monthly council meetings to the second Wednesday of the month at 6:30 PM at the Olds City Hall. Carried.

The council discussed wages for Doug Egbert. He is currently getting \$150 out of the Water and \$150 out of the Sewer. The council would like to have an employee evaluation next month to discuss whether or not Doug

likes the position and make sure we are meeting his needs as well. Brittany will reach out to Doug and see if he will be able to be at our next council meeting. We will wait to discuss wages until after that. For right now Russell and the Council decided that Doug only needs to read the main water meter once daily on the weekends. Russell stated he would like to see Doug doing more before he gets a raise.

The council discussed the campers in town. There are a few campers that people seem to be living in. Brittany will write a letter and send it to 201 South Smith Street and 207 South Adams. Brittany will include the ordinance we have on this as well.

Brittany will send a letter about dogs at large to 201 South Smith Street. She will include the ordinance with this as well.

Chem-Gro sent out a letter to contract or prepay for LP. It does also say that you can get a summer fill for \$1.90 per Gallon. The council agreed to get a summer fill now.

Motion by Fear, seconded by Roth to purchase 500 gallons of propane from Chem-Gro at the price of \$2.00 per gallon, and will be used before April 30<sup>th</sup>, 2023. Carried.

The council reviewed pages 30-70 on the updated Code of Ordinances. We will continue this next month as well.

The council discussed the process of 203 E. School Avenue. The attorney stated that to get the trash off the property and the property cleaned up, he will write up a notice and order to abate the nuisance. Once he sends that notice out the homeowners have 15 days to abate the nuisance before the city has the right to clean it up for them and assess the charges to the homeowner. We will have to file a municipal infraction on the dwelling to move forward with that process. We will start getting prices from companies that do property clean up and contact them so that we are ready when it is time. If the homeowners abate the nuisance then we will have to go to court.

It was stated that the property at 203 West 4<sup>th</sup> Avenue also needs to get cleaned up, along with 101 North Main Street. Brittany will contact Agri-Center and see if there is a plan on cleaning up the property behind the elevator. It is attracting wild animals in town and rats. There is also a lot of junk sitting around behind there. We have water lines that go across the back part of their property. If something were to happen we will need access to them.

The next regular meeting is set for Wednesday September 14<sup>th</sup>, 2022, at the Olds City Hall at 6:30 P.M.

Motion by Curry, seconded by Willey the meeting be adjourned. Carried.

Brittany Davis  
Olds City Clerk